REGATTA AT VANDERBILT BEACH COMMONS ASSOCIATION
CLUBHOUSE RESERVATION FORM

c/o Sandcastle Community Management
9150 Galleria Court, Suite 201
Naples, Florida 34109
239-596-7200 Office / 239-593-4812 Fax
TaylorW@SandcastleCM.com

Lessee Name: ___________________________ ( ) Owner ( ) Renter (check one)

Regatta Address: ___________________________

Signature: __________________________________________

Date of Reservation: ________ Date of Function___________ (Max 57 persons)

Time Frame: Start: _____________End: _______________ (must end by 11:00 PM)

Approximate # of attendees: ________

Facilities Reserved (check all that apply): ( ) Covered Pool Deck ( )One BBQ Grill ( )Party Room

Type of Party (check one): ( ) Private Party ( ) Association Sponsored Event (no fee or deposit required)

Private Party Rental Fee: $150.00 PLUS $100.00 Refundable Deposit * Two separate checks

- Rental check made payable to Regatta Commons
- Deposit check made payable to Regatta Commons
- If full deposit not returned, provide explanation:

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Briefing:
- Review of Pool Area (not part of Clubhouse Rental)
- Bathroom open to all residents during function
- Location of electrical switches/outlets/emergency procedures
- Guest parking arrangements, towing reminder
- Restricted gate code access to community
- Business of any commercial activities are strictly prohibited
- Alcohol sales are prohibited

Management Representative___________________________Phone:__________

Full deposit will be returned by Management following satisfactory post event inspection